## Jail Best Practices Award Official Entry Form

This form must be attached to all entries. Entrants must complete all sections for the entry to be considered complete. A copy of this official entry is available electronically at www.pacounties.org.	
County Name County of Bucks Address 1730 S. Easton Rd. Contact Name Kevin Rousset Department Corrections Fax (215) 345-3371	County Class 2A City Doylestown Zip 18901 Title Deputy Superintendent Phone (215 ) 345-3923 E-mail kmrousset@co.bucks.pa.us
Project Information	
Title House Arrest Program	Start Date April 1, 1992 - Present
Chair of the Board of Constant Commissioners  Chair of the county Prison Board	Place appropriate signatures on two of the lines below:  Co-O-  County Chief Executive Officer

## **Program Narrative**

A separate program narrative document must be attached to this form that answers the following questions in the order presented. This must be typed in a Word-document, Times New Roman, 10-point type.

- A description of the identified need and the background including what programs were in place before the current project, if any, and how it led to this effort
- A description of the project, including any evidenced-based approaches to jail diversion, community involvement strategies, formation
  of stakeholder groups, county-wide planning strategies, etc.
- A description of expectations and measurable goals, including supporting data
- A brief description of how the project was evaluated and any lessons learned
- A brief description of the community, including a description of key stakeholders, organizations, and county departments that were involved in the project
- A description of how the activities started in this project were altered or will be continued based on experience, including plans for leveraging additional resources
- A description of any costs associated with the project and how it was funded; cost savings, if any and any change in community
  acceptance, reductions in insurance costs, or inspection improvements that resulted from the program

## **Data Elements**

A separate data report must accompany each submission and must contain program impact and performance measures. Please provide data in a way that indicates dollars saved, and population percentages affected. Entries that do not include this data will be disqualified.

Please attach supporting documents, forms or other information that support the award entry. Entries must be received by close of business on February 22, 2013. Winners will be announced during the CCAP Spring Conference, March 17 - 19 2013. More information: Brinda Carroll Penyak, bpenyak@pacounties.org.

